



Important Event Clean Up/Takedown Information

Personal and rental decor set up items must be cleaned up properly by the wedding party/contractee. Below are a list of things that must be taken care of :

1. Clear tables
2. Clean area in and around porta potties
3. Put away all tables and chairs and stack rentals from other companies down at barn entrance for rental companies to pick up
4. Put all linens into the dirty bags provided by your linen rental company
5. Pick up and empty all trash and place in dumpster outside of barn
6. Sweep up barn floor
7. Clean both bride and groom changing rooms
8. Clean kitchen prep area
9. Clear out any left over food
10. Put back any furniture you might have moved
11. Pick up trash in parking area
12. Take down any of your personal decorations