



CLEANING CHECKLIST

1. Clear tables
2. Clean area in and around porta potties
3. Put away all tables and chairs back where originally stacked. Stack any rentals from other companies down at barn entrance.
4. Put all linens into the dirty bags provided by your linen rental company.
5. Pick up and empty all trash and place in dumpster outside of barn.
6. Sweep up barn floor.
7. Clean both bride and groom changing rooms.
8. Clean prep kitchen area.
9. Put back any furniture you might have moved including arch in exact place they were at.
10. Clear out any left over food.
11. Pick up trash in parking area.
12. Take down any personal decorations.